



Namaskar AFRICA 2017

16th - 17th August 2017
Ghana International Trade Fair Centre, Accra

INDIA - WEST AFRICA EXHIBITION AND BUSINESS FORUM

REGISTRATION FORM

(TYPE IN BLOCK LETTERS PLEASE)

Name of CEO / Head of the Company*:

Name of the Organization*:

Address:

City:

State:

Telephone (Landline):

Mobile:

Fax:

Email:

Website:

Participation Details

Participating as: Exhibitor Delegate **Interested in:** Exhibition Conference B2B Meetings

Any Specific company / Ministry with whom we can facilitate your meetings _____

Fascia Name:

Name and designation of company officials for exhibitor badges

1. _____ 3. _____
2. _____ 4. _____

Name and designation of company officials for conference badges

1. _____ 3. _____
2. _____ 4. _____

Details of the Primary Mission Member (person traveling for the show)

Name of the Mission Member*:

Designation*:

Name of the Organization:

Telephone (Landline):

E-mail ID:

Mobile:

CONTACT DETAILS OF THE SHOW COORDINATOR (RESPONSIBLE FOR THE QUERIES RELATED TO SHOW)

Name of the Secretary / Coordinator

Mobile No:

E-mail ID:

Annual Turnover of the Company:

Number of Employees:

IEC Code*:

Udyog Adhaar Number:

DIN Number:

HS Code:

HS Code:

HS Code:

HS Code:

CIN Number:

Company PAN Number:

GST Number:

Type of company (Private Limited / Proprietor / Partnership / State / Central Government)*:

Membership with any Business Chamber:

Reference:

Have you received MAI assistance for any of the exhibition For this Financial Year 17-18?

 Yes No

You may please note that a company with a particular IEC code can receive Financial assistance under MAI Scheme maximum 2 times in one financial year as per the norms of Ministry of Commerce and Industry.

Company Profile

(Briefly mention not more than 150 words about your company, products and services as well as any other point about your organization that you may like to highlight)

Specific Business Interests in West Africa (Not more than 50 words)

Mention the countries to which your company is exporting:

PASSPORT DETAILS OF MISSION MEMBER

Passport No.*	Name as in Passport	Date of Issue	Date of Expiry	Place of Issue	Date of Birth

Travel Experience (Countries visited earlier):

Have you ever been arrested for/been charged with or convicted of any criminal offence in any country?

 Yes No

Have you faced any visa rejection for any foreign countries?

 Yes No

Are you holding the Ghana Visa? Yes No

Do you need a Visa Recommendation Yes No

- Enclosures Checklist:
- Photographs - Scan copy of your passport size coloured photograph
 - Scan copy of Ghana visa
 - Demand Draft towards exhibitor registration fee drawn in favour of "Federation of Indian Chambers of Commerce and Industry", payable at New Delhi

*You are requested to apply for visa before 15th July 2017 so that FICCI can extend the required support. Failing this, FICCI shall not be held responsible for the same.

EXHIBITION PARTICIPATION CHARGES

Basic Package - INR 70,000/-
(Plus Government Taxes as applicable)

- 9 sq.m. built up booth
- 1 Table and 2 Chairs, 3 Spot Lights, 1 Dustbin
- Fascia Board with your company's name
- Basic Electricity
- 50 kg freight one way (duties & taxes to be paid by the exhibitors as per their product value)

Premium Package - INR 1,66,000/-
(Plus Government Taxes as applicable)

- Basic Package 9 sq.m. built up booth
- One Person Economy Flight Ticket To & Fro (Ex-Delhi & Ex-Mumbai) on fixed itinerary
- Hotel accommodation 3 Nights on twin sharing basis in 4 Star Hotel
- 50 kg freight one way (duties & taxes to be paid by the exhibitors as per their product value)
- Return Group Airport transfers in Accra
- Group Transfers from hotel to venue
- Visa fee

BUSINESS FORUM DELEGATE FEE - INR 35000/- inclusive of taxes

PAYMENT DETAILS

Payments to be made by Demand Draft Drawn in favor of "FICCI" Payable at New Delhi

Please provide details below

Total in Figures: _____ In Words: _____

DD Number: _____ Dated: _____

Bank Name and Branch: _____

Payments to be made by RTGS / NEFT

RTGS Details:

HDFC BANK NEFT / RTGS / SWIFT DETAILS

ACCOUNT NAME	Federation of Indian Chambers of Commerce and Industry (FICCI)
BANK ACCOUNT NUMBER	000 30350015219
IFSC/NEFT CODE	HDFC0000003
NAME OF BANK	HDFC BANK LIMITED
BRANCH ADDRESS	G-3-4, Suryakiran Building, 19, Kasturba Gandhi Marg, New Delhi - 110001
ACCOUNT TYPE	Current
Cancellation policy	Following withdrawal from participation or incase of visa rejection, all payment made by the Exhibitor shall be forfeited.

- Stall is subject to availability
- Booking confirmation is subject to 100% payment credited to FICCI's account
- Government taxes as applicable
- Fields marked with * are mandatory. Incomplete registrations forms are liable to be rejected.

TERMS OF EXHIBITION PARTICIPATION

- **Definition:** The "Exhibition" shall mean Namaskar Africa. The "Exhibitor" shall mean the party to whom space has been allotted in the exhibition and 'Organizers' shall mean "FICCI".
- **Space rent and basic conditions for participation:** As discussed in the form above.
- **Terms of Payments:** The Application & Contract Form must be submitted along with 100% payment toward participation cost, latest by 15th July 2017. All payments must be made by Demand Draft in favour of "FICCI", payable at New Delhi. RTGS transfer in favour of: Federation of Indian Chambers of Commerce & Industry (FICCI) payable at New Delhi.
- **Allotment of Exhibition Space:** The Organizers reserve the right to refuse allotment of space to any reason. Organizers will make confirmation of allotment of space on receipt of Application Form duly signed, along with appropriate payment
- **Withdrawal from Participation:** Following withdrawal from Participation or in case of visa rejection, all payment made by the Exhibitor shall be forfeited.
- **Change of Venue, Dates etc:** The Organizers reserve the right to change the venue / dates of duration of the exhibition, if exceptional circumstances so demand. In such an event, the obligation of Exhibitor to participate shall remain in force, so long as he informed about the changes as early as possible, either by individual communication or press advisement.
- The Organizers also reserve the right to change the floor plan and for location of space allotted to an Exhibitor or of exit / entry points, passages, etc. any time before the commencement of erection of stands. If in the opinion of the Organizers, such changes are necessary, in case of changes of location of stall, the Exhibitor will be offered at least two alternatives from which to select. Any such change shall not be sufficient ground for Exhibitors to cancel their participation, and in case of withdrawal from participation, no refund will be permissible. Furthermore. Exhibitors shall clearly indemnify the organizers against all claim, cost or demands arising out of any such details mentioned in the terms of participation. Change or due to failure of any services during the exhibition period, including the construction and dismantling of stalls.
- **Insurance & Liability:** Exhibitors are advised to obtain Insurance cover against all risk. It is clearly understood that the Organizers stand indemnified by the Exhibitors in respect of any loss or damage to property due to theft, fire, etc., or injury to any person as well as third party claims.
- **Lien on Exhibits:** The Organizers reserve the right to retain all or some of Exhibitor's goods/exhibitors as collateral, till all the dues including charges for services, damages, or penalties, if any are settled by the Exhibitors. Any costs for retention of the collateral will also have to be paid by the Exhibitors.
- **Binding Terms of Contract:** The submission of the Application & Contract Form duly signed by an authorized officer of the applicant company shall be deemed as confirmation of participation and acceptance of these terms of contract by the Exhibitors. The contract becomes effective as soon as the Organizers have confirmed the allotment of space to the applicant. Dispute if any, will be subject to local Jurisdiction.
- **Supplementary Rules & Regulations:** All rules and regulations detailed in the Exhibitors' Manual (being issued to each exhibitor) as well as any further rules framed by the Organizers from time and circulated to all Exhibitors shall be deemed to be part of these Terms of Contract and shall be binding on Exhibitors.
- **Every Delegate travelling to Africa must have a valid International Certificate of Vaccination or Revaccination against Yellow Fever.**

I have filled the above form and request FICCI to book my stall against the full payment in advance

I agree to above terms and conditions

Signature with stamp: Date: _____

Name: _____

Designation: _____

Please send the duly filled Registration Form with full payment at the earliest.

RTGS Details _____

HDFC BANK NEFT / RTGS / SWIFT DETAILS _____

Payments to be made by RTGS / NEFT _____

Please send the duly filled Registration Form with full payment at the earliest to:

Abhilasha Bahadur, FICCI
+91 8527321326, +91-11-23487255
abhilasha.bahadur@ficci.com

Manjeet Kaur, FICCI
+91-11-23487481(D), 23738760-70 (Ext. 481)
+91-9821877846, manjeet.kaur@ficci.com